



Item 4.2.3 (a)

**Note of Meeting
Performance and Quality Sub-Group
23 November 2016
Waverley Court, Edinburgh
1:00 pm**

Present:

Key Stakeholders

Shulah Allan (Chair), Councillor Sandy Howat (Vice Chair), Lesley Blackmore (Strategic Planning), Sandra Blake (Citizen Member – Carer), Philip Brown (Strategy and Insight), Ian Brooke (EVOC), Sarah Bryson (Strategic Planning), Eleanor Cunningham (Strategy and Insight), Wendy Dale (Strategic Planning), Jen Evans (Quality Assurance), Christine Farquhar (Citizen Member – Carer), Jon Ferrer (Quality Assurance), Dermot Gorman (NHS Lothian), Christina Hinds (EVOC), Mike Houghton-Evans (Consultant), Suzanne Lowden (Strategic Planning), Katie McWilliam (Strategic Planning), Sheena Muir (Hospital Sites), Moira Pringle (Chief Finance Officer), Rene Rigby (Scottish Care), Liz Simpson (Strategic Planning), Catherine Stewart (Strategy and Insight), David White (Strategic Planning and Quality Manager – Primary Care).

Apologies:

Carl Bickler(GP/PAC), , Yvonne Gannon (Strategy and Insight), Kirsten Hey (Partnership/Union), Rob McCulloch-Graham (Chief Officer), Ian McKay (GP/Clinical Director), Michelle Miller (Chief Social Work Officer), Maria Wilson (Chief Nurse)

Agenda Item No	Agenda Title / Subject / Source	Decision	Action Owner / Responsibility	For information
1	Welcome	No changes.		

2.1	Declarations of Interest	None.		
3.1	Minute of 26 October 2016	<p>1) To approve the minute of 26 October 2016 as a correct record.</p> <p>2) To circulate the report on the progress of the Performance and Quality Sub-Group that was considered at the Edinburgh Integration Joint Board to members.</p>	Laura Millar	
3.2	Outstanding Actions	To note the Outstanding Actions.	Laura Millar	
3.3	Work Programme	<p>1) To note the Work Programme.</p> <p>2) To request officers draft a work-plan for 2017.</p> <p>3) To request a first year update on strategic planning.</p>	Laura Millar/ Eleanor Cunningham	
3.4	Matters Arising	None.	Laura Millar	
3.5	Update on the Inspection of Older Peoples Services in Edinburgh	<p>Work on the report for the Inspection of Older Peoples Services in Edinburgh was underway and expected to be ready early February 2017.</p> <p>Decision</p> <p>To note the update.</p>	Jon Ferrer	
4.1	Rubrics – Establishing Locality Hubs	Katie McWilliam - Strategic Planning and Quality Manager and Catherine Stewart - Senior Business Analyst, provided the presentation on the rubrics approach in relation to the	Eleanor Cunningham Katie	

		<p>implementation of Locality Hubs.</p> <p>The following main points were raised:</p> <p>Action 3 within the strategic plan to coordinate community resources to support independent living, allow a community response to care needs, reduce hospital admissions and support discharges was discussed. The excellent, acceptable and poor outcomes were detailed with lessons learned from the current design, the future vision and the necessary transition to get there.</p> <p>The coordinated community care was tested with the “Mrs Scott” scenario, developed through the house of care model with the aim of maintaining quality of life within the patient’s specific capabilities.</p> <p>Multi-agency triage teams examined live cases and tested various scenarios to share knowledge, coordinate services and examine what worked well.</p> <p>Steps to identify where we are going were discussed i.e. identifying common themes, removing complexity. As services become more comprehensive, improvements would be clearer. Agreed metrics were identified to measure performance with case studies and continuous learning.</p> <p>Members of discussed what was required to provide a picture of progress and how to take action on qualitative data collected from citizens and the third sector as well as</p>	<p>McWilliam</p> <p>Catherine Stewart</p>	
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		<p>experts.</p> <p>Decision</p> <ol style="list-style-type: none"> 1) To adopt the Rubrics approach for establishing locality hubs. 2) To circulate to members: <ul style="list-style-type: none"> • Today's presentation • The 90 day report • The framework for quantitative measures 3) To include learning opportunities for staff within the work programme. 		
4.2	Health Needs of Ethnic Minority Groups	<p>Dermot Gorman - NHS Lothian, Suzanne Lowden - Health and Social Care and Christina Hinds – EVOC, provided the presentation on the challenges in health care for ethnic minorities.</p> <p>The ethnic diversity of Edinburgh was detailed with the specific issues related to health and the provision of appropriate care i.e. language, risk of disease, cultural norms, expectations etc.</p> <p>Barriers experienced by migrants both when seeking support and with the support provided were discussed with suggestions of how these could be reduced.</p> <p>Voluntary groups supported by the EIJB to provide a cultural bridge and promote importance of ethnic minority needs were detailed.</p>	<p>Eleanor Cunningham</p> <p>Dermot Gorman</p> <p>Suzanne Lowden</p> <p>Christina Hinds</p>	

		<p>Decision</p> <ol style="list-style-type: none"> 1) To note the health needs of ethnic minority groups. 2) To note that EVOC officers alongside the Council were examining further engagement with ethnic minority groups, a further report would come to the group in February 2017. 3) To note the final report including recommendations for action would be considered by the Strategic Planning Group. 		
4.3	Co-production of a new Joint Evaluation approach for Health Inequalities in Edinburgh.	<p>Lesley Blackmore, Liz Simpson, Suzanne Lowden and Sarah Bryson – all Strategic Planning, delivered the presentation on the joint evaluation approach for health inequalities in Edinburgh.</p> <p>The aim of the new approach was to collate and demonstrate the impact made by partner services in receipt of health inequalities funding across the city.</p> <p>A sub-group was convened to develop the new evaluation system in line with priority outcomes. This was piloted in 2014/15; the results showed the impact of services on users was largely positive.</p> <p>The data collected demonstrated the effective partnership working and strengthened the case for continual investment to reduce inequalities.</p> <p>The group considered the ongoing process which would</p>	Eleanor Cunningham	

		<p>continue to be evaluated and developed to ensure the most effective use funding to reduce inequalities.</p> <p>Decision</p> <p>To note the new joint evaluation approach for health inequalities in Edinburgh.</p>		
	Date of next meeting	<p>21 December 2016.</p> <p>C47/48, Waverley Court</p>	Laura Millar	